

ROCKLIN UNIFIED SCHOOL DISTRICT

2615 Sierra Meadows Drive Rocklin, CA 95677

Todd Lowell, *President*
Steve Paul, *Vice President*
Greg Daley, *Clerk*
Camille Maben, *Member*
Wendy Lang, *Member*



SEPTEMBER 3, 2014 REGULAR MEETING MINUTES – 7:00 P.M.

1.0 **CALL TO ORDER** – President Todd Lowell called the regular meeting of the Rocklin Unified School District Board of Trustees to order at 7:00 p.m. on September 3, 2014 in the District Administration Office located at 2615 Sierra Meadows Drive, Rocklin, CA 95677. A quorum was established.

2.0 **ROLL CALL**

Trustees Present: Todd Lowell, *President*
 Steve Paul, *Vice President*
 Greg Daley, *Clerk*
 Wendy Lang, *Member*
 Camille Maben, *Member*

Trustee(s) Absent: None

Student Representative: Katrina “Kat” Nham, *Whitney High School*

Administrative Staff: Roger Stock, *Superintendent*; Deborah Sigman, *Deputy Superintendent*;
 Barbara Patterson, *Deputy Superintendent*; Colleen Slattery, *Assistant Superintendent*;
 Sue Wesselius, *Senior Director*; Karen Huffines, *Director*;
 Marty Flowers, *Director*; Mike Fury, *Chief Technology Officer*;
 Lindsay Wong, *Program Specialist*; Sarah Soares, *Program Specialist*;
 Beth Davidson, *Principal*

3.0 **PLEDGE OF ALLEGIANCE** – The Whitney High School AFJROTC Color Guard led the Board and audience in the Pledge of Allegiance.

4.0 **SPECIAL RECOGNITIONS/PRESENTATIONS**

4.1 Whitney High School Air Force Jr AFROTC Colonel Michael A. Fernandez for being named the 2014 Regional Outstanding Instructor of the Year by the United States Air Force.

5.0 **AUDIENCE/VISITORS PUBLIC DISCUSSION** – Colleen Crowe, a parent and teacher discussed the reduction of classes at Rocklin High School due to 32 less students than projected enrollment.

Todd Lowell requested the Superintendent address Ms. Crowe’s questions and stated that the district had a decline in enrollment of approximately 140 students. Rocklin High School’s 32 students equates to 1.5 FTE teachers. The District needs to add staff at Granite Oaks Middle School which is under staffed. The District asked Rocklin High School administration to reduce low enrolled class sections that were being taught by teachers beyond their regular contract. Students were transferred into another class of the same subject.

6.0 **COMMENTS FROM STUDENT REPRESENTATIVE(S)** – Student Representative Kat Nham provided a report on district-wide events.

- 7.0 **COMMENTS FROM BOARD AND SUPERINTENDENT** – Camille Maben advised the Board that Kat Nham is taking five AP classes this year and it is a pleasure having her as the Student Board Representative. Camille noted she attended Rocklin Elementary Back to School Night and commended staff on all the work it took to put together the event. Steve Paul welcomed Kat – How long have you been attending Rocklin Schools? Kat shared that she started in Kindergarten, attended Spring View Middle School and is now at Whitney High School. What she likes best about Rocklin schools is walking around campus and seeing people she has known since she was young and the feeling of close family and community ties. Greg Daley voiced concerns and disappointment with the Math workbooks for K-5. He feels the District will need to look at these more closely regarding their alignment to the California Common Core Standards. Todd Lowell stated that the Board will continue to monitor this. Roger Stock stated that the Board will be provided with information regarding this at the October Board meeting. Wendy Lang requested to bring attention to the Consent items on the agenda listing donations and remind everyone how supportive our community is with emphasis on recognizing the staff barbecue donations which was provided at no expense to the District. Todd Lowell welcomed Kat and indicated the Board would like her perspective at meetings and that the Board respects her time. Roger commented on the amazing participation at Elementary and Middle School “Back to School Nights” and appreciated the time and effort put forth by the schools hosting these events.
- 8.0 **ACTION ITEMS - CONSENT CALENDAR** (*REQUIRES SINGULAR ROLL CALL VOTE*) – All matters listed under the Consent Calendar are to be considered routine and will be enacted by one motion followed by a roll call vote. There will be no separate discussion of these items unless the Board of Trustees, audience, or staff request specific items to be removed from the Consent Calendar for separate discussion and action. Any agenda items removed will be voted upon following the motion to approve the Consent Calendar.
- 8.1 **BOARD MINUTES** – Request to approve Board minutes.
8.1.1 Aug 20, 2014 (Regular Session)
- 8.2 **APPROVE CERTIFICATED PERSONNEL REPORT** – Request to approve personnel items included on the Certificated Personnel Report. (Colleen Slattery)
- 8.3 **APPROVE CLASSIFIED PERSONNEL REPORT** – Request to approve personnel items included on the Classified Personnel Report. (Colleen Slattery)
- 8.4 **APPROVE RENEWAL ANNUAL MAINTENANCE CONTRACT WITH RAY MORGAN COMPANY FOR CANON COPIERS 2014-15**
- 8.5 **APPROVE SCHOOLWORKS, INC. CONTRACT 2014-15**
- 8.6 **BIANNUAL REVIEW OF BOARD BYLAW (bb) 9270 CONFLICT OF INTEREST** – Request to hold a biannual review of BB 9270 (Barbara Patterson)
- 8.7 **APPROVE OVERNIGHT FIELD TRIP(S)** – Request to approve the following overnight fieldtrip(s). (Deborah Sigman)
- 8.7.1 Twin Oaks Elementary, Grade 5 students to attend overnight field trip to Walker Creek Ranch, in Marin County, CA (September 15 – 18, 2014).
- 8.7.2 Sierra Elementary, Grade 5 students to attend overnight field trip to Walker Creek Ranch, in Marin County, CA (October 13 – 17, 2014).
- 8.8 **ACCEPT DONATIONS** – Request to accept the following donations. (Barbara Patterson)
- 8.8.1 Student materials for the TK program from James Golly to Antelope Creek Elementary School.
- 8.8.2 \$26.75 from the distribution of payment from donors through TRUIST to Cobblestone Elementary School.
- 8.8.3 \$245 from Kristi Hoisington through the PG&E Corporation Foundation to Cobblestone Elementary School.
- 8.8.4 \$1,187.11 from Square 1 Art from a school fundraiser to Cobblestone Elementary School.
- 8.8.5 Variety of tool steel from Glen Shrigley of El Dorado Molds to Rocklin High School.
- 8.8.6 \$3,000 for Project Lead the Way from NextEd to Rocklin High School.
- 8.8.7 \$200 from the Rocklin Public Safety Volunteers to Ruhkala Elementary School.

- 8.8.8 \$50 from the Rocklin Historical Society to Ruhkala Elementary School.
- 8.8.9 \$200 on behalf of Christie Binford through the Kaiser Community Giving Campaign to Ruhkala Elementary School.
- 8.8.10 \$1,221 from Noodles & Company for a fundraising event to Sierra Elementary School.
- 8.8.11 Donation of time spent on painting projects by Bayside Church at Sierra Elementary School.
- 8.8.12 \$200 from Darcy Fujroka through the Kaiser Permanente Community Giving Program to Sierra Elementary School.
- 8.8.13 \$200 from Kristine Lang through the Wells Fargo Community Support Program to Sierra Elementary School.
- 8.8.14 \$1,800 from Whitney HS Booster Club to the World Language Department at Whitney High School.
- 8.8.15 \$250 from Rocklin Youth Soccer Club to the Graphics Department at Whitney High School.
- 8.8.16 \$600 from Kimberley Higa through the Wells Fargo Giving Program to Whitney High School.
- 8.8.17 \$400 from Lozano Smith for the staff barbecue.
- 8.8.18 \$1,000 from Kronick Moskovitz Tiedemann & Girard for the staff barbecue.
- 8.8.19 \$500 from Economics & Planning Systems, Inc. for the staff barbecue.
- 8.8.20 \$500 from Houghton Mifflin Harcourt for the staff barbecue.

A **MOTION** was made by Steve Paul and seconded by Wendy Lang to approve the Consent Calendar. Motion passed unanimously by the following roll call vote: Maben – aye, Paul – aye, Lang – aye, Daley – aye, Lowell – aye.

9.0 **ACTION ITEMS – REGULAR AGENDA** – Protocol for action items include a staff presentation, questions from the Board, public input, closing of public input, deliberation by the Board, and voting by the Board. During public input there will be a three-minute time limit per person.

- 9.1 **APPROVE BOARD POLICY (BP) AND ADMINISTRATIVE REGULATION** - Request to approve a revision to the following policy and regulation (Deborah Sigman)
 - 9.1.1 AR 1312.3 Uniform Complaint Procedures
 A **MOTION** was made by Wendy Lang and seconded by Greg Daley to approve a revision to AR 1312.3 Uniform Complaint Procedures. . Motion passed unanimously.
- 9.2 **APPROVE ADMINISTRATIVE REGULATION (AR)** – Request to approve the following regulations (Colleen Slattery)
 - 9.2.1 AR 4117.14 Postretirement Employment
 - 9.2.2 AR 4317.14 Postretirement Employment

A **MOTION** was made by Steve Paul and seconded by Camille Maben to approve revisions to AR 4117.14 Postretirement Employment and AR 4317.14 Postretirement Employment. Motion passed unanimously.

10.0 **INFORMATION AND REPORTS**

- 10.1 **NEW SUBSTITUTE PLACEMENT AND ABSENCE MANAGEMENT SOFTWARE (AESOP) UPDATE** – Colleen Slattery
Reviewed timeline, ongoing process of implementing, and key points of the system. Noted efficiency, real time reconciling, and integration with Escape as key factors in choice of absence tracking software. Under public comment, Tiffany Pelkey stated she has used Aesop without problems. Colleen Crowe explained she had an easy time using the new system.
- 10.2 **ENGLISH LEARNER PROGRESS REPORT** – Deborah Sigman, along with Program Specialists Lindsay Wong and Sarah Soares, provided an update on the performance of students

learning English. Areas of focus included preliminary data, actions for current year based on data, and actions accomplished to date. Annual Measurable Achievement Objectives (AMAO), based on the results of the 2013/14 California English Language Development Test (CELDT), were reviewed. An area to review more deeply will be the observed decline in AMAOs, despite the fact that RUSD remains above the State average. Areas of focus for the 2014/15 year were shared including, but not limited to: building capacity within our Guided Language Acquisition Design (GLAD) teachers to become in-house trainers; conducting CELDT “data talks” with students to build awareness and knowledge of their academic strengths and areas of need; and increasing parental involvement through such events as “reclassification ceremonies.” The Board Trustees asked for future updates on EL data trends.

- 10.3 **WATER CONSERVATION UPDATE** – Sue Wesselius noted good news regarding action taken in February due to drought conditions and Placer County Water Agency’s request for a 20% voluntary reduction in water usage. Placer County Water Agency notified District of reduced water usage by 50% with an approximate \$47,000 cost savings. This was done by reducing watering schedules, capping over 1,500 sprinklers, and mulching, while still maintaining playable fields. Bayside Church partnered with the District and brought hundreds of volunteers to distribute the mulch. Sue commended Rene Caballero on his leadership and the ground crews for their hard work in all types of weather in achieving this huge reduction in water usage.

- 11.0 **PENDING AGENDA** – No items were placed on the pending agenda.

- 12.0 **CLOSED SESSION** – The Board adjourned to Closed Session at 8:35 p.m. regarding the following matters:

- 12.1 *Conference with Legal Counsel – Existing Litigation* as authorized by Government Code section 54956.9 (Sacramento Court Case No. SA-CE-2562-E)
- 12.2 *Public employee discipline/dismissal/release pursuant* to Government Code section 54957.
- 12.3 *Conference with Labor Negotiators* as authorized by Government Code Section 54957.6:
 District Representative(s): Roger Stock, Superintendent
 Barbara Patterson, Deputy Superintendent, Business and Operations
 Colleen Slattery, Assistant Superintendent, Human Resources
- 12.4 *Conference with Legal Counsel – Anticipated Litigation*
- 12.5 *Public Employee Performance Evaluation* as authorized by Government Code 54957 (Position: Superintendent).

- 13.0 **RECONVENE TO OPEN SESSION** – President Lowell reconvened the meeting to open session.

- 14.0 **REPORT OF ACTION TAKEN IN CLOSED SESSION** – In closed session, the Board took action to approve a settlement agreement and accept the resignation of a certificated employee. A MOTION was made by Camille Maben and seconded by Greg Daley to approve the settlement agreement and accept the resignation of a certificated employee. Vote was unanimous.

- 15.0 **ADJOURNMENT** – President Lowell adjourned the meeting at 10:12 p.m.

Accommodating Those Individuals with Special Needs – In compliance with the Americans with Disabilities Act, the Rocklin Unified School District encourages those with disabilities to participate fully in the public meeting process. If you have a special need in order to allow you to attend or participate in our public meetings, please contact our office at (916) 624-2428 well in advance of the regular meeting you wish to attend, so that we may make every reasonable effort to accommodate you. Documents distributed for public session items, less than 72 hours prior to meeting, are available for public inspection at the Rocklin Unified School District Office, 2615 Sierra Meadows Drive Rocklin, CA 95677.

NEXT REGULARLY SCHEDULED BOARD MEETING: WEDNESDAY, SEPT 17, 2014 (7:00 P.M.)

